

Hustisford School District

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Heather Cramer

Principal

Personnel and Policy Committee Minutes from Tuesday, November 2, 2021

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Tuesday, November 2, 2021, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- Staffing Update –The committee discussed the Speech and Language position. Mrs. Cramer indicated that the addendum for Mrs. Kreitzman will be included on the board agenda.
- Job Description Update—The committee reviewed the job description for the elementary principal and made adjustments. The document will be on for approval for the November board meeting.
- Return to School Plan Update—Mrs. Cramer updated the committee on current numbers in each of the schools. She also recapped the month of October for the committee. She provided updates on current cases, issues, testing, and quarantines.
- Neola Policy Update—2nd Reading—The policies will be on the board agenda for final reading in November.
- Out of State Travel for School Groups—Mrs. Cramer updated the committee on out of state travel for DC and possibly the Spanish trip. The committee agreed that international travel is still not likely for the near future. The DC trip is being looked into by the coordinator of the trip.
- Winter Sports Updates—The committee reviewed the open positions for winter and heard an update on applications received. The final approvals should be ready for the November board meeting.